

Student Disciplinary Policy

Amended in the 1st Disciplinary Committee Meeting, Academic Year 1998, on November 5, 1998
Amended in the 3rd Disciplinary Committee Meeting, Academic Year 1999, on January 27, 2000
Amended in the 2nd Disciplinary Committee Meeting, Academic Year 2001, on April 16, 2002
Amended in the 3rd Disciplinary Committee Meeting, Academic Year 2002, on May 13, 2003
Amended in the 4th Disciplinary Committee Meeting, Academic Year 2002, on June 17, 2003
Amended in the 1st Disciplinary Committee Meeting, Academic Year 2003, on December 4, 2003
Approved in the 2nd School Affair Meeting, Academic Year 2003, on December 12, 2003
Amended in the 1st Disciplinary Committee Meeting, Academic Year 2005, on November 17, 2005
Approved in the 2nd School Affair Meeting, Academic Year 2005, on December 21, 2005
Amended in the 2nd Disciplinary Committee Meeting, Academic Year 2005, on June 26, 2006
Approved in the 1st School Affair Meeting, Academic Year 2006, on October 10, 2006
Amended in the 1st Disciplinary Committee Meeting, Academic Year 2006, on June 22, 2007
Approved in the 1st School Affair Meeting, Academic Year 2007, on October 31, 2007
Amended in the 2nd Disciplinary Committee Meeting, Academic Year 2007, on January 9, 2008
Amended in the 4th School Affair Meeting, Academic Year 2007, on April 23, 2008
Amended in the 6th Provisional School Affair Meeting, Academic Year 2009, on January 20, 2010
Amended in the 3rd School Affair Meeting, Academic Year 2010, on March 23, 2011
Amended in the 1st Disciplinary Committee Meeting, Academic Year 2011, on September 28, 2011
Approved in the 2nd School Affair Meeting, Academic Year 2011, on December 21, 2011
Amended in the 1st Disciplinary Committee Meeting, Academic Year 2012, on May 1, 2012
Approved in the 4th School Affair Meeting, Academic Year 2012, on June 6, 2012
Amended in the 2nd Disciplinary Committee Meeting, Academic Year 2013, on June 6, 2013
Approved in the 1st School Affair Meeting, Academic Year 2013, on October 23, 2013

One. In order to establish a set of student conducts, the Disciplinary Policy (referred to hereafter as “the Policy”) has been formulated in accordance with Article 32 of the University Act with the following purposes:

- I. To encourage students perform their best, participate in social activities, help others, and discipline themselves.
- II. To guide students’ psychological and physical development, help them tap into their potential and develop character.
- III. To help students develop good habits and establish behaviors that meet social norms.
- IV. To increase the quality of education and campus-culture.

Two. Unless otherwise specified, the rewards and punishments for the students of NCTU shall be imposed in accordance with this Policy.

Three . Awards and punishments pertaining to students include the following:

I. Awards(in ascending order): Citation, merit, grand merit and conferment of commendation certificate - four categories in total.

II. Punishments(in ascending order): Reprimand, demerit, grand demerit, probation, drop-out and dismissal - six categories in total.

Four. A student will be awarded with a citation or a merit if he/she:

I. Demonstrates outstanding performance of his/her duties or provides enthusiastic service to the community, rendering assistance which can be proven.

II. Gets an “excellent” or “A” grade while hosting or participating in social body activities.

III. Demonstrates outstanding performance while participating in inter-school activities or services on behalf of the school.

IV. Demonstrates outstanding deeds other than those listed above.

Five. A student will be awarded with a grand merit if he/she:

I. Performs in an outstanding manner in various inter-school activities or competitions on behalf of NCTU, thus enhancing NCTU’s reputation.

II. Performs in an extraordinary manner, making remarkable contributions while serving as student body leader.

III. Acts bravely for a just cause and benefits others, the school, and society significantly in doing so.

IV. Demonstrates a behavior of equal value as those mentioned above.

Six. A student will be awarded with a commendation certificate if he/she:

- I. Is graded above A in overall conduct for the entire semester.
- II. Demonstrates remarkable performance and enhances school reputation while participating in a national or international competition on behalf of NCTU.
- III. Demonstrates other extraordinary performance worthy of a commendation certificate as resolved in the Student Disciplinary Committee.

Seven. A student will receive a reprimand or demerit on his/her record based on their intention and the extent of losses generated if he/she:

- I. Disobeys discipline while participating in an official assembly.
- II. Upsets public order (including smoking in a non-smoking area) and defies authority.
- III. Removes or covers NCTU announcement or lawful posters or impedes posting without a permit.
- IV. Endangers public safety by unintentional fault, a misdemeanor.
- V. Damages or embezzles NCTU property, a misdemeanor.
- VI. Commits one of the following moderate offenses as determined by the Gender Equity Education Committee:
 - (a) Obscenity
 - (b) Indecent public exposure or other violations of public morality
 - (c) Sexual harassment or bullying of others
- VII. Allows another person to falsely use his/her identification, a misdemeanor.
- VIII. Fails to assume responsibility while taking charge of NCTU property, a misdemeanor.
- IX. Insults or assaults in bad faith faculty or schoolmates as proven, a misdemeanor.
- X. Beats another or participates in a physical altercation, a misdemeanor.
- XI. Defies examination rules, a misdemeanor.
- XII. Disrupts teaching or damages school peacefulness, a misdemeanor.
- XIII. Gambles, a misdemeanor.
- XIV. Intrudes another's studio, bedroom, or opens (unpacks) others' personal effects (including

computerized files) without justifiable reasons or permit, a misdemeanor.

XV. Obstructs faculty and staff from performing duties, a misdemeanor.

XVI. Violates laws in network use or Copyright and thus spoils NCTU's reputation, a misdemeanor.

XVII. Violates campus rules on vehicle control, a gross offense.

XVIII. Violates Student Accommodation Policy or lodging related rules, a gross offense.

XIX. Instigates another person to answer the roll-call for him/her or answers the roll-call for another person.

Eight. A student will receive a grand demerit on his/her record or be put into probation if he/she

I. Repeats an offense set forth between Paragraphs IV and XVIII a gross offense.

II. Tamper with, fakes or uses without permit others' identification.

III. Violates discipline outside school, by defaming NCTU as informed by the competent authorities concerned.

IV. Commits larceny, misappropriation or embezzlement, a misdemeanor.

V. Stores hazardous articles or unlawfully possesses banned articles inside school.

VI. Cheats in an examination, instigates another person to take an examination for him/her, or takes an examination for another person.

VII. Tamper with school records or examination, a misdemeanor.

VIII. Intakes, administers, or is in possession of regulated drugs such as narcotics and amphetamine.

IX. Breaches law as proven by court or NCTU after investigation, a misdemeanor.

X. Violates laws in network use or Copyright and thus spoil NCTU's reputation in a gross offense.

XI. Commits one of the following serious offenses as determined by the Gender Equity Education Committee:

(a) Obscenity

(b) Indecent public exposure or other violations of public morality

(c) Sexual harassment or bullying of others

XII. Insults or criticizes a staff member, faculty member, or a student with ill-intent and the offense

is proven and deemed serious.

Nine. A student shall be expelled if he/she:

- I. Accumulates three grand demerits after offsetting merits and demerits.
- II. Repeats an offense deserving a reprimand or commits a more serious penalty during the period of probation.
- III. Commits a gross offense after a period of probation.
- IV. Cheats in an examination, a gross offense.
- V. Tampers examination results or school records in a gross offense. Commits larceny, misappropriation or embezzlement in gross offense.
- VI. Commits larceny, misappropriation or embezzlement, a gross offense.
- VII. Injures another critically or damages school security in a provable offense.
- VIII. Carries a lethal weapon or leads a mob on a rampage.
- IX. Engages or initiates an affray.
- X. Commits a crime that is proven by a court of law or NCTU.
- XI. Writes a thesis for another person or asks another person to write a thesis for him/her and such an offense is proven with significant facts.

Ten. A student who commits any of the following shall be revoked of his/her student status (to whom no credit-hour related certificates will be issued):

- I. Commits an offense to a serious extent and shall thus be expelled.
- II. Makes false use of another person's transcripts; forges or alters one's transcripts.

Eleven. Procedures for disciplinary affairs:

- I. Where a student proves to deserve an award or a punishment, the people concerned shall form a committee with the homeroom teacher and the Life Guidance Division to check and verify.
- II. Where a student receives a citation, merit, reprimand or demerit, the Dean of Student

Affairs Department will directly inform such student after verification.

Where a student receives a grand merit, grand demerit or higher level merit or demerit, the Student Disciplinary Committee will resolve the final decision before reporting to the President for announcement to the public.

III. The student's parents or guardian shall be informed immediately upon verification of a demerit or a higher level punishment; and shall be informed by making a remark on the conduct report at the end of a semester in case of awards or punishments in other categories.

IV. Awards and punishments received by a student during school period may offset each other but shall not be expunged from the records. A student who deserves expelling shall not be exempted from such punishment even if he/she has received awards previously.

V. A punishment of probation shall continue and shall not be expunged unless the Student Disciplinary Committee resolves to expunge it after the homeroom teacher or Student Disciplinary Committee proposes to do so in light of remarkable deeds one year after the probation is imposed.

VI. A student who violates school rules may receive a commuted punishment if he/she takes the initiative to surrender himself/herself to Student Affairs Department before the offense is known to the school.

VII. Where a student commits any offense under Article Seven but demonstrates profound repentance, NCTU may, as well, impose work/service for certain hours and enter such offense into record. Such a student shall receive harsher punishment if repeating the offense.

VIII. A student shall receive an aggravated punishment if he/she willfully misrepresents papers or data during the process of being investigated for his/her offense by the school and this is verified by the Student Disciplinary Committee.

IX. Other than what is set forth in this Policy, the Student Disciplinary Committee and Student Affairs Department may, as well, duly change the level of awards or punishment on grounds of the students' age, school year level, motivation, purposes, attitude, measures, behaviors and the consequence and propose to the president a final decision.

X. At the end of a semester, students will receive an increase or reduction of scores in conduct.

XI. During normal procedure, all award and punishment cases will be closed after the cases are completed, but they may be reopened in the event that new proof or data which were previously unavailable are subsequently discovered.

XII. A student who is given a record of major offense or more severe punishment is entitled to take his/her dispute to the Disciplinary Committee and shall then be inquired by the Disciplinary Committee.

XIII. A student who believes a punishment imposed by NCTU is illegal, inappropriate, or against his/her rights shall submit an appeal to the Plea and Arbitration Committee in accordance with NCTU's regulations on appeals.

XIV. If students are involved in cases of sexual assault, harassment, or bullying during their enrolment at NCTU, disciplinary measures shall be determined and imposed in accordance with this disciplinary policy even if said cases are heard or adjudicated upon their graduation. Moral conduct scores for the respective semesters shall be reassessed.

Twelve. This Policy shall be implemented after being approved in a School Affair Meeting and put into effect after being announced by the President of NCTU. This Policy shall also be submitted to the Ministry of Education for review purposes. The same shall apply to any amendments hereto.